



# ANDHRA PRADESH POLLUTION CONTROL BOARD

D.No.33-26-14D/2, Near Sunrise Hospital, Pushpa Hotel Centre,  
Chalamalavari Street, Kasturibaipet,  
Vijayawada – 520 010

Phone. No.0866-2463200

Website: <http://appcb.ap.nic.in>

Reference No. Lr.No.22/APPCB/COMPS/EMC/2018

Date:02.01.2019

## Short Tender Notice

Sub: **APPCB – Invites bids for Procurement of Laptop for APPCB, Vijayawada – Reg.**

### Time schedule of tender :

Bid calling date	02.01.2019
Bid closing date / time	04.01.2019, 03.00 PM
Contact person	Sri. SSS. Murali, EE (IT) Telephone: 0866-2463232
Address for communication	<b>Member Secretary,</b> <b>Andhra Pradesh Pollution Control Board,</b> D.No.33-26-14D/2, Near sunrise hospital, Pushpa Hotel Centre, Chalamalavari street, Kasturibaipet, Vijayawada – 520 010.

### **Eligible criteria:**

1.	The bidder must be a company / firm registered under companies Act, 1956/ sales for the last 3 years (documentary proof shall be submitted)
2.	The bidder should have financial turnover of minimum of Rs.1.00 Crore in each of the last 3 financial years. Audited balance sheet should be submitted.
3.	The bidder should have delivered and installed/commissioned minimum 25 nos. of Computer Systems in each year during last Three financial years (documentary proof such as PO, invoices and Satisfactory performance Reports shall be enclosed to the technical bid)
4.	The manufacturer / OEM should have full-fledged offices/service centers across India and at least one service center in Vijayawada. (documentary proof shall be enclosed to the Technical Bid)
5.	The firm must be empanelled with Andhra Pradesh Technology Services Ltd and should produce the authorized letter at the time of submission of quotes.
6.	If the Bidder is not the Original Equipment Manufacturer, then the Bidder should submit Manufacturer authorisation form the original equipment manufacturer / sole distributor specific to the present tender.

<b>Terms and Conditions of bid</b>	
1.	Two separate sealed covers should be submitted. One cover containing technical details and second cover containing financial bid details.
2.	The Bidder should be in business as listed in bill of material and should have executed/completed at least 5 orders of any Government Department, Corporation etc., related to Desktop Systems installation. Submit the documentary evidence.
3.	The bidder should have delivered and installed/commissioned minimum 25 nos. of Computer Systems during last Three financial years (documentary proof).
4.	Any deviations in format may make the bid liable for rejection.
5.	Bid shall be valid at least for a period of 90 days from the date of opening.
6.	The unit price and total price shall be mentioned separately for each of the schedule exclusive of taxes and inclusive of taxes but in both cases inclusive of installation and outstation charges if any.
7.	Conditional bids are not acceptable and such bids are liable for rejection
8.	The brand/s quoted for the present tender should be internationally acclaimed manufacturer/s.
9.	Member Secretary, APPCB, Vijayawada reserves the right to accept or reject any or all the bids without assigning any reasons thereof and to add, modify or delete any of the terms and conditions without any notice.
10.	Member Secretary, APPCB, Vijayawada reserves right to modify the technical specifications including quantity at any time during the process of finalisation of tender.
11.	Variation in quantities : +/-25% of indicative quantity. Individual Orders will be placed on actual requirements received during the bid validity period.
12.	The service center of original equipment manufacturer or bidder shall maintain minimum stock / sparer's availability as on bid calling date.
13.	The bidder should submit an undertaking letter on their company letter head stating they have Technical knowledge in Supply, Installation, Operation and Maintenance of Desktop Systems / laptops / printers accessories being proposed in the present tender.
14.	It is the primary responsibility of successful bidder for delivery, successful installation and also for imparting training on the equipment and systems supplied.
15.	Delivery and installation schedule : 4 weeks
16.	Comprehensive onsite warranty : 1 year Undertaking should be submitted.
17.	Payment terms: 100 % payment on delivery, successful installation/commissioning and configuration of equipments / systems certified by concerned official.
18.	Penalty for late delivery / installation : for any delays in delivery beyond delivery period mentioned in the purchase order, the vendor will be liable for penalties as follows: i) 1% of the late delivered goods for One week or part thereof; 1.5%, for Two weeks or part thereof; 2% for Three weeks or part thereof and so on if it is less than Eight weeks, if it is more than Eight weeks the penalty will be compounded. ii) If any delay is for more than 30 days, APPCB will reserve the right to cancel the order without giving any notice and EMD will be liable for forfeiture.

19.	L1 price will be arrived based on the lowest rate for each of the item in schedule and order will be placed for the lowest bidder for each item.
20.	Bidding procedure: Bids should be submitted in two parts namely, "technical bid" and "financial bid".
21.	APPCB reserves their right in not considering the bid of a bidder, if such bidder was a previous supplier and had a past bad track record or their earlier performance was unsatisfactory on any count.
22.	Bid submission Bidders are requested to submit the bids after issue of amendments/clarifications duly considering the changes made if any. Bidders are totally responsible for incorporating/complying the changes/amendments issued if any, before bid submission time & date.

**Sd/-**  
**CHIEF ENVIRONMENTAL ENGINEER, APPCB**

**Form T-1**

**Ref. No.**

**Date:**

Sub: Undertaking of authenticity for Supply of equipment / systems

This has reference to equipment / Systems being supplied/quoted vide our bid no. \_\_\_\_\_

Dated. \_\_\_\_\_

We hereby undertake that all the Items/components/parts/assembly/Software used in the equipment / Systems shall be original new items / components / parts / assembly/software from respective OEMs of the products and that no refurbished/duplicate/second hand components/parts assembly/software are being used or shall be used.

We shall produce certificate from our OEM in support of above undertaking at the time of delivery of the items.

In case we are found not complying with above at the time of delivery or during installation, we agree to take back the items supplied, if already supplied and return the money if any paid to us by you in this regard.

Authorized Signatory

Name

Designation.

Signature of Bidder and Seal

**FORM T-2**

**Ref:**

**Date:**

Item wise Technical Compliance Statement as per Technical Specifications mentioned in this document (taking in to consideration all the amendments issued to this document, if any) are to be submitted in the following format:

**Bidder Details:**

<b>S.No</b>	<b>Parameter / Feature</b>	<b>Specification Required</b>	<b>Specification of proposed item along with Part Code, Qty &amp; Description if any (Part code details must be provided if available)</b>	<b>Compliance (Complied/Higher /Lower)</b>	<b>Reference for proof of compliance (Required docs to be submitted along with technical bid)</b>
A	B	C	D	E	F

Date:.....

Signature of Bidder and Seal

**Ref No**

**Date:**

**MANUFACTURER AUTHORIZATION FORM**

The authorization should be in the form of letter, memorandum or certificate regularly granted by the manufacturer to its channel partner, authorized solution providers, system integrators, distributors etc or a specific letter on the letter head issued for the purposes of this bid. Such communication should include statements / undertakings from the said manufacturer to the following effect:

1. The said Bidder is authorized to provide service and solutions using hardware, firmware and or software as the case may be.
2. Guarantee and warranty coverage in respect of the goods and services manufactured by the said manufacturer shall be honored by that manufacturer, their channel partners, distributors, authorized service centers as the case may be.
3. The manufacturer updates the Bidder and their technical personnel with relevant technical literature, training and skill transfer workshops etc on regular basis.
4. The manufacturer provides back to back technical support to the said Bidder on a continuing basis.

Note: The letter of authority should be signed by a person competent and having the power of attorney to bind the manufacturer and specific to the Tender.

**TECHNICAL SPECIFICATIONS:**

**ITEM No.1: Laptop i7**

**Qty: 01 No.**

S.No	Parameter / Feature	Specification Required	Specification of proposed item along with Part Code, Qty Description if any (Part code details must be provided if available)	Compliance (Complied/Higher /Lower)
A	B	C	D	E
1	Make	<<Specify>>		
2	Model	<<Specify>>		
3	Processor	Intel® 8th Generation i7-8650U(8MB Cache,QC, 1.9Ghz) processor		
4	Graphics	intelUHD 620 Integrated Graphics		
5	Motherboard	OEM Motherboard		
6	RAM	16GB DDR4 RAM expandable to 32GB		
7	Hard drive	512GB SSD		
8	Graphics	Integrated Graphics		
9	Audio/Multimedia	Integrated Audio Controller		
10	Display Monitor	13.3" (33.782cm) FHD LED Touch		
11	Camera	Front		
12	usB	1x usb C,2Xusb 3.1		
13	WiFi	802.11AC		
14	HDMI	1XHDMI port		
15	color	Silver hybrid (2 in-1)		
16	Operating system	Pre-Loaded MS Windows 10 Home 64 bit with product key License. However, the product key should be mentioned in the installation report at the time of installation.		
17	Accessories	With required connecting cables and driver media should be supplied		
18	Warranty	1 Year Standard OnSite Comprehensive Hardware Warranty (including O.S.		

		support, Spares- Parts/Service/Labour/On-site)		
19	Information Accessibility	Product details, specifications and brochure to be available in public domain		
20	Support	1 Years Onsite warranty from OEM		

Note: Bidder shall enclose the Technical Data Sheet along with Technical Bid.

**Sd/-**  
**CHIEF ENVIRONMENTAL ENGINEER**



**BILL OF MATERIAL**

Ref:

Date:

<b>Sl.No.</b>	<b>Item details with <u>make and model</u></b>	<b>QTY (Nos.)</b>
<b><u>Schedule / Items</u></b>		
1	Laptop 1 – i7	1

Checklist to Bidders:

- i. Manufacturer Authorization Form.
- ii. Undertaking of Authenticity.
- iii. Other documents & Certifications as requested in the tender document;
- iv. Form T-1 as per tender document;
- v. Technical Brochures / leaflets / documentation of the items proposed.
- vi. Un-priced Form F-1
- vii. Any other documents as per the tender document.

Date:.....

Signature of Bidder and Seal

**Form F - 1**

**Financial Bid Format**

**Bidder details :**

<b>Sl.No.</b>	<b>Item details with <u>make and model</u></b>	<b>Unit Price without taxes (Rs.)</b>	<b>Taxes/ Duties etc on unit Price (Rs.)</b>	<b>Unit Price with all taxes (Rs.)</b>	<b>QTY (Nos. )</b>	<b>Total price with taxes and duties etc (Rs.)</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>Schedule / Items</b>						
1	Laptop 1 – i7				1	

**Note: Evaluation of Financial Bids will be including taxes.**

**Delivery period: 4 Weeks from the date of receipt of the Purchase Order.**

Date:

(Signature of Bidder)